

**City of Fort Calhoun  
Parks Board  
January 5, 2023  
Meeting Minutes**

**Roll Call:**

1. Kris Richardson called the meeting to order at 7:01 pm.
2. Kris Richardson announced the Open Meeting Compliance Act.
3. Roll call:  
Board members Kris Richardson, James Totten, Sara Ruthven, Bob Lammers, Jerry Barabas and Park Commissioner John Kelly were all in attendance. Karli Johnson was absent.
4. Approval of November Meeting minutes was moved by Bob, seconded by Sara. All in favor to approve.

**Unfinished Business:**

5. 2022 Parks Flyer
  - a. Kris presented a 2022 “year in review” flyer to be posted on the City of Fort Calhoun website. The flyer highlights completed projects at Adams Street Plaza completed to prepare for the next phase of the park. The flyer also includes the addition of benches to West Market Square Park, new trees planted around the community, and Pioneer Park community clean up. All members reviewed the flyer and are in favor of Kris submitting it to the City to be posted online.
6. 2023 Tree Grant Application
  - a. Kris presented tree recommendations from Kinghorn Gardens. The locations were finalized based on previous parks discussions. It was suggested that four Ruby Slippers be added along the southern loop of the trail at Pioneer Park, three Red Pines near the trail bridges on the East corner to replace three dying spruces and two Maples to the Southeast side of the City Maintenance building to add to the existing tree row. Bob made a motion to submit the tree design for the NRD grant, motion seconded by James. All in favor.
7. Tee Ball Field grant and project ideas
  - a. A quote was received from Acreage Fencing for work to be done and new fencing at the tee ball field. Board members discussed fundraising and grant ideas to help pay for the improvements at the ball field.

**New Business:**

8. Habitat for Humanity Community Partnership overview
  - a. John presented the Washington County division of Habitat for Humanity organizing a “Rock the Block” event in Fort Calhoun this Spring. It would be a one-day event for volunteers to do yard work, small updates to the exterior of homes, and clean up at parks and local communities for those that qualify and wish to participate. Bob suggested the enhancement committee be involved to help planning.

**Meeting Adjournment:**

At 8:14 pm meeting adjournment was motioned by Bob and seconded by Jerry. All in favor.